

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES**

May 19, 2022

7:30 p.m

A. Call to Order

President Stevinson called the meeting to order at 7:31 p.m.

B. Open Public Meeting Notice

In compliance with the "Open Public Meeting Act of the State of New Jersey" adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On December 22, 2021, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk's Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and to all subscribers, and filed with the Township Clerk.

Eulalia Gillis read the open public meeting notice.

C. Pledge of Allegiance

Eulalia Gillis led the Pledge of Allegiance.

D. Roll Call

Absent	Ms. Biedron			Yes	Mr. Wickizer
Yes	Mr. Calulo	Yes	Ms. Nathans	Yes	Mr. Wolkow
Absent	Mr. Casey	Absent	Mr. Reaves	Yes	Ms. Stevinson

Ms. Biedron arrived at 7:36 pm.

E. Executive Session – 8:15 p.m.

- Personnel, HIB #149

Open Public Meeting @ 7:31 p.m.

F. Superintendent's Report

- Tonight was our annual BoE retreat discussed our current goals, mission & vision statements.
- 2022-2023 School Year district goals: social-emotional & student achievement
- 5/11 Rainbow Day thanks Maschios & Wellness Team
- June Spirit Day
- Thanks Mr. Joe Schmidt for your incredible undertaking directing Into the Woods, thank you, Don, Emily, and parents
- Enrollment
- Bryce Strong memorial was an intimate event - thanks Faith C, Danielle F, Sue E, and Lisa R.
- Reminder: Chain of command
- Policy for Fundraising reminder
- BHS Jazz Band Ensemble - congrats to Nolan, Omar A, Jack C, Evan S & Will J!
- Thanks Warren Twp invitation judge MS Capstone Project focus: sustainability

Business Administrator's Report

- QSAC on May 24th and walk through May 26th.
- Remind Board about Superintendent evaluation on School Board site due by 5/31/2022
- Correspondance from Resurgent Church

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G. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda items only. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting.

- None

I. Approval of Minutes

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent approve the minutes of the following meetings:

- April 28, 2022 Executive Session Minutes
- April 28, 2022 Regular Meeting Minutes

Motion to approve **Items I.** moved by Mr. Calulo, seconded by Mr. Wickizer

Yes	Ms. Biedron			Yes	Mr. Wickizer
Yes	Mr. Calulo	Yes	Ms. Nathans	Abstain	Mr. Wolkow
Absent	Mr. Casey	Absent	Mr. Reaves	Abstain	Ms. Stevinson

Task Groups

- Negotiations Committee – Suzie Stevinson
 - Positive experience and productive sessions
- Somerset Hills School District – Sarah Nathans
 - Meeting 5/11; School Law talks; sports teams; National Acceptance Day; Senior Prom 6/2; field trips; Junior Prom 4/22; Clash Tournament and Spirit Days; student awards; swim coach retirement
- Technology Committee - Stephen Calulo
 - Website vendor chosen - focus on type of website we want; hope to have it up and running in July
- Security/Safety Ad Hoc - Suzie Stevinson
 - No report
- Child Care - Gabriel Wickizer
 - Had meeting, 2022-2023 plan of action; Before Care a go, 7-8:50, no increase in fee

Delegate/Representative Appointments

- New Jersey School Boards Association - Christy Biedron
 - New Executive Director, Dr. Steve Purnell
- Somerset Hills Municipal Alliance - Howard Wolkow
 - No report
- PTO – Suzie Stevinson
 - No report

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J. BUSINESS

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

2022-2023 Health Benefits Contract

J.1 the following monthly medical/prescription and dental rates effective July 1, 2021 through June 30, 2023:

Direct 15 Horizon Blue Cross/Blue Shield of New Jersey

- Single - \$1,487.74
- Parent/Child(ren) - \$2,158.74
- 2 Adults - \$3,347.35
- Family - \$3,719.27

NJEHP Horizon Blue Cross/Blue Shield of New Jersey

- Single - \$1,366.63
- Parent/Child(ren) - \$1,983.01
- 2 Adults - \$3,074.87
- Family - \$3,416.51

Garden State Health Plan Horizon Blue Cross/Blue Shield of New Jersey

- Single - \$1,323.05
- Parent/Child(ren) - \$1,919.77
- 2 Adults - \$2,976.82
- Family - \$3,307.57

Delta Dental of New Jersey

- Single - \$52.19
- Parent/Child(ren) - \$96.55
- 2 Adults - \$101.76
- Family - \$159.17

Professional Services

J.2 the resignation of Somerset Pediatric Group, as school physician effective July 1, 2022.

School Physician Contract 2022-2023

J.3 Greenbrook Family Medicine for the 2022-2023 school year to provide School Physician services at an annual fee of \$1,750 payable in two equal installments of \$875.00 in July 2022 and January 2023. Services will be as follows:

1. Review of Sport Physicals performed by the students' own physician.
2. Telephone Consultations as needed regarding Home Study and Busing requests for medical conditions.
3. Review of current school medical policies and consultations with the School Nurses/Administration as needed.
4. FULL TIME -Employee pre-employment medical screenings with **mantoux testing** performed at our office.*
5. Provision of standing orders and concussion management program.

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Excluded from this rate would be any Workman's Comp evaluations.

Additionally, the following services are offered on an individual basis:

- Hepatitis B vaccines will be \$45.00 per vaccine dose administered.
- Part time/substitute employee pre-employment mantoux testing is \$25.00 per employee to be paid by the employee
- We will provide a yearly on-site Employee Influenza/TDAP vaccination clinic and vaccines are billed to the employee's insurance or paid by the employee.
- COVID-19 Vaccination Program.

Facilities Usage Request

J.4 the following facility requests:

Organization	Event	Room(s) Requested	Usage date(s) and time(s)
PTO	Mikee Fowlin Assembly	Cafetorium	5/2/22 @ 9:30 am - 12:00 pm
	Elly Schwartz Assembly	Cafetorium	5/3/22 @ 9:30 am - 10:30 am
	BrainWash Assembly	Cafetorium	6/10/22 @ 9:00 am - 11:00 am
8th Grade Fundraiser	8th Grade v. Faculty Basketball Game	Gym	5/20/2022 @ 6:30 pm - 9:30pm
Bedminster Recreation	Cooking Camp	Room 262	6/27/22 - 7/1/22 and 7/25/22 - 7/29/22 @ 1:00 pm - 4:00 pm
Scout Pack 1749	meeting	Cafetorium	11/2/22 @ 6:00 pm - 9:30 pm

Donation

J.5 the gift from the Al Falah Sisters Committee of a collection of Ramadan themed children's books.

2022-2023 HCESC Contracts

J.6 the paraprofessional contract with the Hunterdon County Educational Services Commission (HCESC) for the 2022-2023 school year.

J.7 a contract with the Hunterdon County Educational Services Commission (HCESC) to provide Public School Services, which includes Child Study Team services, effective July 1, 2022 through June 30, 2023.

J.8 an addendum to the paraprofessional contract with the Hunterdon County Educational Services Commission (HCESC) for the 2022-2023 school year.

CAP Grant Application

J.9 the NJ Child Assault Prevention Grant Application for the K-8 CAP's Bullying Prevention Program for the 2022-2023 school year.

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Bus Evacuation Drill

J.10 the completion of a successful bus evacuation drill facilitated by Principal Swan on May 5, 2022 at 8:35 am in the cul-de-sac area for the following bus routes:

Bed 2-10, Bed 12-13

Technology

J.11 i3 Education to replace Food Service Solutions (FSS) in the amount of \$11,163.40 for the 2022-2023 school year.

Out of District Contract

J.12 the out of district contract for student #291214 to PG Chambers School in Cedar Knolls, NJ effective July 5, 2022 through June 30, 2023 at the total cost of \$90,554.10.

J.13 the out of district contract for student #315921 to Newmark High School in Scotch Plains, NJ effective July 6, 2022 through June 30, 2023 at the total cost of \$68,442.66.

Transportation Contracts

J.14 a parent transportation contract for student #291214 to and from PG Chambers School, Cedar Knolls, NJ starting on or about July 1, 2022 through on or about June 30, 2023 at the rate of \$96.19 per diem with the total cost not to exceed \$20,200.00 (210 days).

J. agenda items J.1 through J.14

Motion to approve **Items J.** moved by Mr. Wickizer, seconded by Ms. Nathans

Yes	Ms. Biedron			Yes	Mr. Wickizer
Yes	Mr. Calulo	Yes	Ms. Nathans	Yes	Mr. Wolkow
Absent	Mr. Casey	Absent	Mr. Reaves	Yes	Ms. Stevinson

Mr. Wolkow about J.4: Bedminster has been outstanding in supporting of all outside programs and the use of the facilities for Scouting.

K. FINANCE

Finance & Facilities Committee Report - Howard Wolkow

- Met 5/18, list of summer projects, discussion on Personnel and Program issue.

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

2021-2022 Financial Reports

K.1 the Reports of the Secretary for April 2022 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), I, Eulalia Gillis, Interim Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

the recommendation that the Secretary's Reports for April 2022 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for

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the remainder of the 2021-2022 fiscal year.

It is recommended that the Treasurer's Report for April 2022 be accepted and filed.

2021-2022 Invoices-General Agency Account

K.2 the invoices presented for payment totaling \$1,575,666.70 from the General Agency Account from April 29, 2022 through May 18, 2021.

Fund	Amount
(10) General Fund	\$1,549,804.50
(12) Capital Outlay	\$0
(20) Special Revenue	\$25,862.20
(30) Capital Projects	-0-
(40) Debt Services	-0-
Total	\$1,575,666.70

2021-2022 Invoices-Student Activities Account

K.3 the invoices presented for payment totaling \$2,495.33 from the Student Activities Account from April 24, 2022 through May 14, 2022.

2021-2022 Invoices-Food Service Account

K.4 the invoices presented for payment totaling \$32,651.46 from the Food Service Account from April 24, 2022 through May 14, 2022.

2021-2022 Transfers

K.5 transfers for the 2021-2022 school year totaling \$0.00 from April 24, 2022 through May 14, 2022 as per the monthly transfer report.

2022-2023 School Year Tax Levy

K.6 the following resolution:

BE IT RESOLVED that the Township Committee of Bedminster is hereby requested to transfer the Bedminster Township School tax monies to the Bedminster Board of Education for the 2022-2023 school year in the following quarterly installments listed below in accordance with the statutes related thereto:

- July 1, 2022 \$4,514,134.50
- October 1, 2022 \$4,514,134.50
- January 1, 2023 \$4,514,134.50
- April 1, 2023 \$4,514,134.50

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BE IT FURTHER RESOLVED that the School Business Administrator be directed to forward the above-mentioned schedule to the Municipal Clerk of the Township of Bedminster.

Safety Grant

K.7 the Safety Grant in the amount of \$4,054.00 and the application for submission to the NJDOE. Local funds will be available should the final costs exceed the grant allocation.

K. agenda items K.1 through K.7

Motion to approve **Items K.** moved by Ms. Stevinson, seconded by Ms. Nathans

Yes	Ms. Biedron			Yes	Mr. Wickizer
Yes	Mr. Calulo	Yes	Ms. Nathans	Yes	Mr. Wolkow
Absent	Mr. Casey	Absent	Mr. Reaves	Yes	Ms. Stevinson

PERSONNEL & PROGRAMS

Programs & Personnel Committee Report– Stephen Calulo

- All items discussed at 5/17/2022 Personnel and Program meeting

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

Main Office/Central Office Support Staff 2022-2023

L.1 the following Main Office/Central Office for the 2022-2023 school year:

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Salary</u>
Colonel	Marguerite	Exec. Assistant to the Superintendent and School Principals	\$66,944
Johnsen	Karna	School Secretary/Data Specialist	\$55,756 \$1,250 (sub coverage stipend)
Meechan	Elizabeth	Payroll/Benefits Specialist	\$66,426
Rica	Lisa	Accounts Payable/Purchasing Specialist (10 Months)	\$46,463
Wilcock	Mary Anne	Exec. Assistant to B.A. and the Director of Special Services	\$50,280

Custodial Staff 2022-2023

L.2 the following custodial contract and salaries for the 2022-2023 school year:

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Base Salary</u>
Billings	Ed	Maintenance Supervisor		\$74,210

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Lemoine	Stephen	Maintenance Coordinator		\$51,454
Miklewicz	Walter	Custodian		\$36,050
Nuse	Orn	Custodian		\$39,107
Orellana	Blanca	Custodian		\$40,085
Orellana	Irma	Custodian		\$36,050
Orellana	Wendy	Custodian		\$37,132
Sayachak	Sikhouane	Custodian		\$45,425

Administrative Contracts 2022-2023

L.3 the following Administrators for the 2022-2023 school year:

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Salary</u>
Omegna	Elizabeth	Middle School Principal	\$130,493
Pickett	Kevin	Technology Manager	\$95,976
Swan	Corby	Elementary School Principal	\$144,956
Zugale	Lauren	Director of Student Services	\$125,358

Summer Hours

L.4 a four day on-site work week schedule, for the purpose of energy conservation, with the schedule to be 8:00 am to 4:00 pm Monday through Thursday, effective July 3, 2022 through August 26, 2022.

L.5 the following staff members for summer Special Education work as needed and assigned by Director:

Name	Rate per hour
Erica Kastell	\$70.52 per hour
Klaudia Zdybel	\$52.16 per hour
Krista Deckhut	\$70.04 per hour

L.6 Henry Moreira to provide translation services as needed for the CST summer IEP meetings at the rate of \$42.00 per hour.

L.7 the following staff members for the 2021 BTS Summer Academy, Monday through Thursday beginning July 5, 2022 through August 11, 2022 from 9am-12pm plus an additional hour per week for prep time, at the rate of \$42.00 per hour, to address learning loss per ESSER2 grant funding:

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Lucy Ragoza	Lauryn Resotka	Carolyn Spero	Colin White
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Residency Investigator

- L.8 James Anthony as residency investigator for the 2022-2023 school year at \$50.00 per hour, as needed.

Newly Hired Teachers/Substitute(s)

- L.9 the following newly hired staff per the provisions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023 and pursuant to a successful clearance of P.L. 2018, c.5:

Name	Position	Salary	Anticipated start date
Deborah Nazzaro	Nurse	\$74,070.00 (MA Step 13)	September 1, 2022
Alison Gagliolo	Speech Language Pathologist	\$65,404.00 (MA Step 16) 0.8 FTE	September 1, 2022
Catherine Minichiello	Leave Replacement Teacher	\$60,020.00 (BA Step 1)	September 1, 2022 to on or about January 30, 2023
Kristy Moncur	Leave Replacement Teacher	\$60,020 (BA Step 1)	September 1, 2022 to on or about January 2, 2023
Rebecca Befumo	Special Education Teacher	\$66,535.00 (MA Step 3)	September 1, 2022
Lisa Bodaj	Special Education Teacher	\$75,335 (BA+30 Step 14)	September 1, 2022

- L.10 the following substitute nurses for the 2021-2022 school year, at the rate of \$250.00 per diem full day, \$125.00 per diem ½ day:

Deborah Nazzaro

Extended School Year

- L.11 the following nurse for the 2022-2023 Extended School Year Program Monday through Thursday beginning July 5, 2022 through August 11, 2022 from 9am-12pm at the rate of \$42.00 per hour:

Debbie Nazzaro

Home Instruction

- L.12 the extension for Silvergate Prep to provide instruction for student #289353 starting on or about April 16, 2022, at the rate of \$36.66 per hour for 10 hours per week for approximately 30 days.

- L.13 Silvergate to provide instruction for student #289353 on Tuesdays and Thursdays starting on or about May 17, 2022 through June 20, 2022 at the rate of \$36.66 per hour for 2 hours a day.

- L.14 the home instruction for student #279598 starting on or about May 10, 2022 through on or about July 29, 2022 at the rate of \$42.00 per hour for 10 hours per week.

- L.15 the following staff members to provide home instruction and/or related services for the 2021-2022 school year at a rate of \$42.00 per hour:

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Krista Deckhut	Erica Kastell	Sue Evans
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Maternity Leave

- L.16 a maternity leave of absence for Natalie Stanek, Teacher, under the Family and Medical Leave Act to begin on or before September 1, 2022 through on or about January 2, 2023.
- L.17 a maternity leave of absence for Jessica Carlin, Teacher, under the Family and Medical Leave Act to begin on or before September 1, 2022 through on or about January 30, 2023.

Workshops/Conferences

- L.18 staff for the workshops listed:

NAME	DATE	TITLE	COST
Lisa Rica	4/29/2022	CDK End of Year Meetings; Washington, NJ	\$0 Registration; \$17.50 mileage
Gina Infante	5/24/2022 6/7/2022 6/9/2022	OAL Hearing; Mercerville, NJ	\$27.23 mileage per day
Jennifer Giordano	6/7/2022 6/9/2022	OAL Hearing; Mercerville, NJ	\$27.23 mileage per day

- L. 19 the following to be a volunteer coach for Middle School for Spring 2022:
Stephen Calulo (Baseball), Ryan McCoy (Lacrosse)

Course Approval

- L. 20 tuition reimbursement for the following staff per the terms and conditions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023:

Name	Course	Credits	School	Term	Estimated Amount
Megan Wysocki	Creating Health & Balance in Today's Classroom	3	TCNJ	Summer 2022	\$1,875.00
	Cooperative Discipline	3	TCNJ	Summer 2022	\$1,875.00

Revisions/Salary Adjustment

- L.21 rescind the salary for Megan Wysocki BA Step 12 (\$67,830) that was approved on the April 28, 2022 BoE agenda.

movement on the guide for Megan Wysocki from BA Step 12 (\$67,830) to BA +15 Step 12 (\$71,885) effective September 1, 2022 through June 30, 2023 per the terms and conditions of the contract in effect from July 1, 2019 through June 30, 2023.

rescind the salary for Karolina Zerjav Part-Time Paraprofessional (.6FTE) \$15,888.18 that was approved on the April 28, 2022 BoE agenda.

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- approve Karolina Zerjav full time paraprofessional at the annual salary of \$25,640.00.
- L.22 go into Executive Session at 6:30pm at the next regularly scheduled meeting of the Board on June 9, 2022.
- L. approve agenda item L.1 through L.22

Motion to approve **Items L.** moved by Mr. Wolkow, seconded by Mr. Calulo

Yes	Ms. Biedron			Yes	Mr. Wickizer
Yes	Mr. Calulo	Yes	Ms. Nathans	Yes	Mr. Wolkow
Absent	Mr. Casey	Absent	Mr. Reaves	Abstain	Ms. Stevinson

M. Public Questions/Comments

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- None

N. Adjournment


Motion to go into Executive Session at 8:14 p.m. moved by Mr. Wickizer, seconded by Ms. Biedron
Carried as follows: Yes: (6); No: (0); Abstain: (0)

NEXT MEETING(S) SCHEDULED FOR:

June 9, 2022

**EXECUTIVE SESSION 6:30 PM
OPEN PUBLIC MEETING 7:00 PM**

Respectfully submitted,



Eulalia Gillis
Board Secretary

